



JAIN COLLEGE, v v puram
For Reduced Syllabus

Test / Exam:	MOCK - 2	Month & Year:	2020-2021
Class:	II PUC	Subject:	Business Studies
Duration:	3:15 hours	Max. Marks:	100

Instructions to Candidates:

1. Write the serial number of question properly as given in the question paper while answering.
2. Write the correct and complete answers.

SECTION – A

I Answer any ten of the following questions in a word or sentence each .While answering multiple choice questions, write the serial number of the correct choice and write the answer corresponding to it. Each question carries 1 mark: 10 x 1 = 10

1. What is Effectiveness concerned with?
2. Who strongly advocated Piece Wage System?
3. Principles of management are NOT
 - (a) Universal
 - (b) Flexible
 - (c) Absolute
 - (d) Behavioral
4. Which of the following is an example for social environment?
 - (a) Money supply in the economy
 - (b) Consumer Protection Act
 - (c) The Constitution of the country
 - (d) Composition of family
5. What is a 'Budget'?
6. What is Responsibility?
7. What is Decentralisation?
8. Promotion of employees results in
 - (a) Increase in pay
 - (b) Increase in responsibility
 - (c) Increase in job satisfaction
 - (d) All of the above
9. State any one Leadership style
10. What is Directing?
11. Expand CPM.
12. The cheapest source of finance is
 - (a) Debenture
 - (b) Equity share capital
 - (c) Preference share
 - (d) Retained earnings

SECTION – B

II Answer any ten of the following question in 2 or 3 sentences. Each question carries 2 marks.

10x2=20

13. Justify the importance of coordination by any two factors.
14. Give the meaning of Mental Revolution as propounded by Taylor.
15. What is Scalar Chain?
16. What is Privatization?
17. What is 'Procedure'?
18. Give the meaning of Organizing.
19. Write any two demerits of external sources of recruitment.
20. What is Orientation?
21. Define Motivation.
22. State any two elements of communication process.
23. State any two modern techniques of managerial control.
24. Give the meaning of 'Trading on Equity'.

SECTION – C

III Answer any Seven of the following question in 10 to 12 sentences each. Each question carries 4

Marks

7x4=28

25. Explain the Objectives of Management.
26. Is Management an Art? Prove.
27. Discuss the significance of Principles of Management by explaining any four points.
28. Explain any four challenges that were to be faced by business and industry due to changes in Government Policy.
29. Explain any two types of Plan.
30. Explain the importance of Delegation
31. Explain the internal sources of recruitment.
32. Briefly explain any four organisational barriers to communication.
33. 'A good control system helps an organisation in many ways'-Justify this statement with any four points.
34. Explain any four factors affecting the fixed capital requirement of an organisation.

SECTION – D

IV. Answer any Four of the following question in 20 to 25 sentences. Each question carries 8
Marks

4x8=32

35. "Management as an art and a science are not mutually exclusive, but complement to each other"

Elucidate.

36. Explain the importance and limitations of planning?
37. What is Decentralization? Explain its importance.
38. Describe the steps involved in Selection Process.
39. What is Supervision? Explain the role played by a supervisor.
40. Explain with any four points the importance of financial planning.

SECTION – E

(PRACTICAL ORIENTED QUESTIONS)

V. Answer any Two of the following Questions

2X5=10

41. As a general manager, list out any ten Fayol's Principles of Management which you would like to adopt in your business organization.
42. As a HR manager, list out any ten sources of recruitment, to fill in the vacancies in your organization.
43. Draw the neat diagram of Maslow's Need Hierarchy.
